

Digital Printing

Flyers & Sheets - 8.5x11, 11x17, 13x19 - File Specification Sheet

SPECIFICATION	REQUIREMENT
Available Sizes	8.5x11", 11x17" (Tabloid), 13x19" (Super B)
Stock Options	70# Gloss Text or 100# Gloss Text/Card
Print Sides	4/0 (1-sided front only) or 4/4 (2-sided front & back)
Minimum Resolution	300 DPI at final print size
Bleed Required	0.125" on all sides
Safe Zone	Keep all text/logos 0.125" from finished edge
Color Mode	CMYK - embed or convert all colors
Accepted File Formats	PDF, AI, EPS, PNG, JPG
Min Quantity	50 sheets (8.5x11, 11x17) - 500 sheets (13x19)
Standard Turnaround	1-2 business days

IMPORTANT NOTES

- 4/0 = printed on front only (1-sided) - 4/4 = printed on both sides (2-sided)
- 70# Gloss Text is lighter - great for flyers and handouts
- 100# Gloss Text/Card is heavier and more premium - better for sell sheets and menus
- For 2-sided jobs, supply both sides in one PDF (page 1 = front, page 2 = back)
- 13x19 minimum order is 500 sheets - smaller quantities available in 8.5x11 or 11x17
- Colors may vary slightly between print runs - for exact color matching discuss in advance

FILE SETUP GUIDELINES

- Set document to exact trim size with 0.125" bleed on all sides
- Keep all critical content at least 0.125" from the finished edge
- Set color mode to CMYK before designing
- Embed all fonts or convert to outlines before saving
- Export as high-quality PDF with bleed marks
- For 2-sided: export as 2-page PDF - front on page 1, back on page 2

Upload your artwork after ordering

hightail.com/u/preprint - Include your order number. Proof sent within 2-4 hours.

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